

INDIRECT PURCHASING
Commodity List

Procurement of maintenance, repair and operating (MRO) goods/services.

Automotive Materials	Paint / Coatings	solvents, additives, process flushing materials, masking
	Chemicals	mold release, cleaners
	Lubricants	machine oils, hydraulic fluids, cutting oils
	Gases	oxygen, nitrogen, lp gases
	Package Materials	shipping containers, boxes
Building & Structures	Building attachments	parking lot, fencing, gates, carpet, blinds
	Landscaping	plants, trees, grass
Machinery & Equipment	Production Machinery and Equipment (kaizen)	process equipment, dies and molds
	Non Production Machinery and Equipment	computer hardware, fax, copiers, security equipment
	Transportation Equipment	forklifts, tuggers, carts, dollies, cranes, bicycles
Spare Parts & Tools	Replacement Parts for Machines and Equipment	pumps, cylinders, motors, hoses, switches, transformers bearings
Indirect Materials	Indirect Tools	drill bits, reamers, end mills, taps, hammers, wrenches, welding tips, air tools
	Materials for Maintenance and Repair of Machines/Fac	steel sheet, rubber, plastic sheet
	Chemical Products	floor and maintenance paints, lab supplies, water treatment chemicals, cleaning compounds, hand cleaners
Other Supplies	Safety Supplies	safety shoes, glasses, helmets, work clothes, gloves, sleeves
	Miscellaneous Supplies	tape, labels, fasteners, mops, brooms
Transportation	Dock Support	
	Miscellaneous Transportation	outbound only
	Packaging, crating or storage	packaging parts or machines for shipment, storage
Office and Facility Equipment / Fixtures	Office Equipment	furniture, shelving, lockers, cabinets, a/v equipment, calculators, cameras
	Miscellaneous Equipment	phone equipment, kitchen/cafeteria equipment, fire extinguishers, recreational equipment, lobby furniture/fixtures
Office Expenditures	Offices Supplies	paper, pens, staples, etc
	Printing and Printed Materials	stationery, business cards, forms, labels, kanban cards, blueprints
Housekeeping and Disposal Services	Facilities Cleaning (outside)	snow and leaf removal, parking lot cleaning, clean windows, lawn cutting, trimming, treatment of plants and grass
	Facilities Cleaning (inside)	dusting, sweeping, waxing, clean carpets, mopping, window cleaning
	Asset Disposal	machinery and equipment
	Trash and Waste Disposal/Scrapping	wet garbage, hazardous waste, sludge, packing material, metal and plastic scrap
Repair and Maintenance	Repair/Maintenance of Buildings, Structures, Facilities, Production and Non Production Equipment, Garden, Landscaping	fix roof leaks, paint walls, repair doors, restrooms, copiers, a/v equipment, fork trucks, clean equipment, lubricate equipment, plant trees, flowers, shrubs, re-seed lawn, sod
Team Member Service	Laundering	uniforms, gloves
	Cafeteria Service and Vending	manage cafeteria, vending machines, prepare and serve meals
	Childcare and Fitness Center	manage family center activities, childcare gym type equipment, weights, furniture, recreational equip
Special Services	Education / Training	consulting, educational courses, textbooks, tapes, videos
Recognition	Goods	gifts, incentives, recognition
Community Relations	Services	advertising, printing
Medical Expenses	Consumable (expensed items)	medicine, bandages, syringes, gloves
	Services	doctors, labs, hospitals, ambulance services, technicians
	Equipment (assets)	x-ray machines, testing machines